

Constitution

1. NAME OF THE ASSOCIATION.

The name of the Association shall be "South Warwickshire Environmental Association" (SWEA)

2. AIMS OF THE ASSOCIATION.

- a) To provide a forum and focus for local opinion on environmental issues.
- b) To monitor environmental issues, concerning industrial, agricultural and commercial operations that affect our rural communities.
- c) To co-ordinate information within a central organisation and keep local communities informed of issues and relevant developments.
- d) To make representations on behalf of its members on environmental issues.

3. MEMBERSHIP.

Membership shall be open to all interested persons or Organisations who are in sympathy with the aims of the Association.

4. COMMITTEE.

The affairs of the Association shall be conducted by a Management Committee consisting of Chairman, Deputy Chairman, Treasurer, Secretary, and as many others as nominated.

The Committee shall have the power to co-opt members who shall have the right to vote.

A quorum of committee members shall be four. (The minimum number of people needed at a meeting for the meeting to proceed and make any decisions)

The Chairman at the time shall have the casting vote.

Minutes of meetings will be kept and made available to all members.

5. ELECTION OF THE COMMITTEE.

The Committee shall be elected at an Annual General Meeting.

Committee membership is subject to re-election annually.

Co-opted members shall stand for election at the next AGM should they wish to stay on the committee.

Where a Committee member fails to attend three or more consecutive meetings without valid reason he/she may be dismissed by the Committee and a substitute member be co-opted.

6. AUTHORISED SIGNATORY.

The Chairman of the Association for the time being shall have the power to sign all documents on behalf of the Association.

7. ANNUAL GENERAL MEETING.

The Secretary shall call an Annual General Meeting to be held before the end of May of each year, giving members at least fourteen days notice. The business of the AGM shall be:

- a) To elect a Chairman, Deputy-Chairman, Secretary and Treasurer and two Committee members, from whom other such Officers as decided necessary shall be appointed.
- b) To receive a Financial Report, approve the Audited Accounts and appoint an Honorary Auditor.
- c) To agree the Annual Subscription Rate.
- d) To consider any duly notified amendment to the Constitution.
- e) To consider any other business at the discretion of the Chairman.

Only members actually present at the meeting shall be entitled to vote unless by nominated proxy.

The quorum for a General Meeting shall be ten voting members.

The Chairman shall, where necessary, retain the casting vote.

8. SPECIAL GENERAL MEETING.

A Special General Meeting may be called at any time by the committee, with the motion for discussion delivered to the Secretary, in writing, at least fourteen days prior to the Meeting which is being called.

9. AUDITED ACCOUNTS.

Audited accounts for the year ending 31st December shall be submitted to each AGM.

10. SECURITY OF MONIES.

All monies received on behalf of the Association shall be kept in a Bank or Building Society account in the name of the Association to be operated by the Treasurer. All cheques drawn on the Association shall be signed by any two of the Chairman, Secretary and Treasurer or other nominated signatories.

11. SUBSCRIPTIONS.

The rate of the Subscription shall be determined at the AGM.
The membership year shall be twelve months from 1st April.

12. AMENDMENTS TO THE CONSTITUTION.

Amendments to the Constitution shall be made only at an AGM or a Special General Meeting convened for this specific purpose. Notice of a proposed amendment shall be given to the Secretary at least fourteen days before the date of the Meeting and details of the proposal shall be given in the notice convening the Meeting.

An amendment can only be carried if two thirds of the voting membership votes in its favour.

13. DISSOLUTION OF THE ASSOCIATION.

In the event of the dissolution of the Association all remaining balances shall forthwith be transferred to a sympathetic charity or organisation.

Liam Maude,

Secretary 26th November 2009